

**TENDER NO: CAAB 13/21-22/GEN**  
**TENDER FOR THE PROVISION OF CLEANING SERVICES AT KASANE INTERNATIONAL AIRPORT TERMINAL BUILDING**

The Civil Aviation Authority of Botswana (CAAB) invites tenders for the **Provision of Cleaning Services at Kasane International Airport (KIA) Terminal Building.**

The tender is open to **100% citizen-owned companies** that have the necessary qualifications, background, and a minimum of three (3) years of relevant experience in similar work. Companies should have experience in cleaning large and high-rise glazed public buildings with a minimum of 6521.88 square meters. They should have registered with PPADB for Code 132 Cleaning Services **Sub code 01** Building Cleaning Services (including windows, carpets, and others).

The scope, terms and conditions of the service are given in the Tender Document.

Tender documents may be collected on or after 1st March 2022 from the Chief Procurement Officer's office at **Sir Seretse Khama International Airport, 1st Floor office 1001, Gaborone between Mondays and Fridays (working days) from 0800 to 1600 hours.**

Tender documents may also be collected from Procurement Office, Kasane International Airport during working days (Mondays – Fridays) from 0800 to 1600 hours.

Tender documents may be obtained on payment of a non-refundable fee of **P250 or BWP 125.00 for youth registered companies. Companies are required to produce identity cards and company documents of Shareholders when they pay for Tender Documents.** The fee is payable in cash.

Interested bidders may obtain further information relating to the tender and bidding documents

during working hours as stated above from the Chief Procurement Officer, Tel No. +267 3688200 / +267 3913236 or ppule@caab.co.bw and copy to tpule@caab.co.bw, gkgosiemang@caab.co.bw

A compulsory pre-bid and site meeting for all prospective bidders will be held on **9th March 2022, at 1000 hours**, at the Kasane International Airport Terminal Building conference room. Failure to attend the Pre-Bid meeting will invalidate participation in the Tender.

Queries or inquiries related to this tender must be received on or before **11th March 2022 at 1700 hours.**

Sealed Tenders clearly marked **TENDER NO: CAAB 13/21-22/GEN: TENDER FOR THE PROVISION OF CLEANING SERVICES AT KASANE INTERNATIONAL AIRPORT TERMINAL BUILDING** shall be submitted to: Chief Procurement Officer, Civil Aviation Authority of Botswana, **Sir Seretse Khama International Airport, 1st Floor, Gaborone. Botswana** and should arrive not later than **23rd March 2022 at 1000 hours** Botswana local time.

Tenders delivered after the deadline on **23rd March 2022 at 1000 hours** or submitted by facsimile or email will not be considered. No liability will be accepted by CAAB for loss or late delivery of tender documents.

Tenders shall be opened at **1015 hours on 23rd March 2022 at Sir Seretse Khama International Airport** at the above-mentioned address, in the presence of bidders or their representatives who choose to attend. Only the Technical proposal shall be opened.

CAAB reserves the right to accept or reject any bid and is not bound to accept the lowest or assign reasons for the acceptance or rejection.

**Our Vision**

To be a world class provider of safe, secure and sustainable aviation services

**Our Mission**

To effectively and efficiently regulate and promote a safe, secure and sustainable aviation industry in line with international standards and norms

**Our Values**

Integrity | Accountability | Collaboration | Customers Focus | Continuous Improvement