



Civil Aviation Authority of Botswana

P.O. Box 250
Gaborone
Botswana
Tel: +267 391 3236
Fax: +267 391 3121

Physical Address
Plot 61920
Fairground Office Park
Gaborone
Botswana

Tel: +267 3688200/3913236
Fax: +267 3184910
Email: aishq@caab.co.bw

Aeronautical Information Services
P O Box 250
Gaborone BOTSWANA

AIC
09/2019
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SCHEME OF AERONAUTICAL CHARGES

(Section 78 (4), Civil Aviation Act, 2011)

1. Background

The Aeronautical Charges as published in this AIC shall apply with effect from 25 November 2019.

Following discussions with users of airports and air navigation services in Botswana, the Authority has reviewed the Aeronautical Charges having regard to;

- the cost of modern and improved facilities and value of services;
- the need for gradual future increases in aeronautical user charges;
- prevailing industry practices;
- that these fees and charges will increase by 10% for the next 2 years.

2. The Revised Fee Schedule

PART I

Fees for Certificate of Registration or duplicate (in Pula)

	<i>Not exceeding 5700 kg (weight)</i>	<i>Exceeding 5700 kg (weight)</i>
Application & Issuance of Certificate of Registration		
General Aviation aircraft	556.60	1,113.20
Aerial work Aircraft	1,619.20	3,238.40
Commercial Air Transport (Passenger)	1,771.00	3,080.00
Commercial Air Transport (Cargo)	1,771.00	3,080.00
Inspection of aircraft outside Botswana for registration	11,000.00 (or US\$ equivalent)	16,500.00 (or US\$ equivalent)
Variation or Change of ownership and issue of fresh Certificate of Registration	1,012.00	2,024.00
Grant of special registration letters	5,060.00	7,590.00
Re-assignment of Registration Marks	2,200.00	3,300.00
Fees payable for each duplicate of certificate of registration	506.00	759.00
Application and Issuance of De-registration certificate		
General Aviation aircraft	278.30	556.60
Aerial Work Aircraft	809.60	1, 619.20
Commercial Air Transport (Passengers)	885.50	1, 771.00
Commercial Air Transport (Cargo)	885.50	1,771.00
Re-instatement of Certificate of Registration	627.00	627.00
Search and copies of documents/certificate	126.50	126.00
Certified Copy	11.00	11.00

PART II

Fees in respect of Operator's Certificate (AOC) (in Pula)

Application for an AOC	5,500.00
Grant or renewal of an AOC	82.50 For every 100kg or part thereof of the aggregate weight of all aircraft to be operated under the certificate for a period of one year.
Variation to an AOC	27.50 for every 100kg or part thereof
Simulator inspection for approval	2750.00 (11,000.00 in Africa or 49,500.00 outside Africa)
Fees payable for foreign-registered aircraft operating commercially in Botswana	2,200.00 per month, or part thereof, for an aircraft above 5,700 kg (weight) 1,375 per month, or part thereof, for an aircraft not exceeding 5700 kg
Certified Copy	11.00
Initial evaluation of each manual/document	440.00
Re-evaluation of each manual/document	110.00
Each manual or document to be approved/accepted by CAAB	220.00

PART III

Fees in respect of Certificate of Airworthiness (C OF A) (in Pula)

	<i>Not exceeding 5700 kg (Aircraft Gross Weight)</i>	<i>Exceeding 5700 kg (Aircraft Gross Weight)</i>
Issue of Certificate of Airworthiness	253.00 For every 500 kg or part thereof.	379.50 For every 500 kg or part thereof.
Renewal / Validation / Variation of Airworthiness	75.90 For every 500 kg or part thereof.	101.20 For every 500 kg or part thereof.
Issue of Export C of A	75.90 For every 500 kg or part thereof.	101.20 For every 500 kg or part thereof.
Export approval of aeronautical products	506.00	690.00
Issue of authorization for aircraft with valid C of A from a foreign State	126.50 For every 500 kg or part thereof.	189.20 For every 500 kg or part thereof.
Conversion of foreign C of A	253.00	506.00
Issue of Permit to Fly for Botswana registered aircraft.	253.00	253.00
Renewal of Permit to Fly <i>(nb: not applicable to foreign registered aircraft)</i>	379.50	379.50
Variation of Permit to Fly	379.50	379.50
Issue of Permit to Fly for foreign registered aircraft.	1,518.00	1,518.00
Issue of Special Flight Permit	253.00	253.00
Fees payable for each duplicate C of A, Permit to Fly or Special Flight Permit	506.00	506.00
Application for piston engine Time between Overhaul (TBO) extensions.	3,795.00	3,795.00

Fees payable for application to operate Botswana registered aircraft in Botswana	1,265.00	1,265.00
Change of C of A category to:		
• General Aviation	126.50	126.50
• Aerial Work	506.00	506.00
Commercial Air Transport (Passengers)	1,012.00	2,024.00
Commercial Air Transport (Cargo)	1,012.00	2,024.00
Aircraft Modification or major repair approval/acceptance.	379.50	632.50
Search and copies of documents/certificates	126.50	126.50
Inspection of aircraft outside Botswana for issue/renewal or C of A, or Export C of A issue	5,500.00 (or US\$ equivalent)	11,000.00 (or US\$ equivalent)

PART IV

Fees in respect of approval of maintenance organizations (AMO) (in Pula)

	<i>In Botswana</i>	<i>Outside Botswana</i>
Maintenance, repair and overhaul of aircraft not exceeding all up weight (AUW) of 5700 kg	1,100.00	2,200.00
Maintenance, repair and overhaul of aircraft exceeding AUW of 5700 kg	2,200.00	3,300.00
Variation to AMO Certificate	825.00	825.00
Certified Copy	11.00	11.00
Initial evaluation of each manual/document	440.00	440.00
Re-evaluation of each manual/document	110.00	110.00
Each manual or document to be approved/accepted for aircraft	220.00	220.00

PART V

Fees in respect of Aviation Training Organization (ATO) Approval

Application for an ATO Approval	5,500.00
Grant or renewal of an ATO Certificate	82.50 for every 100kg or part thereof of the aggregate weight of all aircraft to be operated under the certificate for a period of one year. (11,000.00 in Africa or 49,500.00 outside Africa)
Variation to an ATO Certificate	27.50 for every 100kg or part thereof
Simulator inspection for approval	2,750.00 (11 000.00 in Africa or 49,500.00 outside Africa)
Fees payable for foreign-registered aircraft operating commercially in Botswana	1,375.00 per month, or part thereof, for an aircraft not exceeding 5700 kg (weight) 2,200.00 per month, or part thereof, for an aircraft not exceeding 5700 kg (weight)
Certified Copy	11.00
Initial evaluation of each manual/document	440.00
Re-evaluation of each manual/document	110.00
Each manual or document to be approved/accepted for aircraft	220.00

PART VI

Fees in respect of Aerial Work Operator's Certificate (AWOC) Approval (in Pula)

Application for an AWOC Approval	687.50	Technical examination/ re-examination for grant of license for aircraft not exceeding 5700 kg (weight)
Issuance of an AWOC Certificate	41.25 for every 100kg or part thereof of the aggregate weight of all aircraft to be operated under the certificate for a period of one year.	Technical examination/ re-examination for grant of license for aircraft exceeding 5700 kg (weight)
Renewal of AWOC	687.50	Grant of license or issue of duplicate thereof
Application to amend AWOC	13.75 for every 100kg or part thereof (of the fleet)	Renewal of license
Replacement of AWOC or Authorization		Extension of rating included in license
	343.75	Temporary inspection approval
Certified Copy	11.00	Issue or renewal of certificate of validation in respect of foreign license
Initial evaluation of each manual/document	440.00	Air law examination for foreign license holders
Re-evaluation of each manual/document	110.00	
Each manual or document to be approved/accepted by CAAB	220.00	

PART VII

Fees in respect of aircraft maintenance engineer's license (in Pula)

Technical examination/ re-examination for grant of license for aircraft not exceeding 5700 kg (weight)	220.00
Technical examination/ re-examination for grant of license for aircraft exceeding 5700 kg (weight)	220.00
Grant of license or issue of duplicate thereof	220.00
Renewal of license	220.00
Extension of rating included in license	220.00
Temporary inspection approval	220.00
Issue/ Conversion/ Validation of AME license	275.00
Air law examination for foreign license holders	253.00
Certified Copy	220.00
Remarking of Exam	385.00
Letter of Support to Commissioner of Labour for the recruitment of a foreign license holder	165.00

PART VIII

Fees for flight crew licenses (in Pula)

	<i>Technical Examinations</i>				<i>Flight tests</i>			<i>Issue or renewal of license or duplicate</i>	<i>Additional rating to License</i>	<i>Issue or renewal of certificate of validation</i>
	<i>License issue</i>		<i>Type rating</i>		<i>Instrument rating (aeroplane) and rotorcraft</i>	<i>IMC Rating (aeroplane)</i>	<i>Type rating</i>			
	<i>Initial</i>	<i>Re-exam per license</i>	<i>Initial</i>	<i>Re-exam per license</i>						
Private Pilot (aeroplane)	275.00	110.00	110.00	110.00	550.00	220.00	275.00	357.50	110.00	275.00
Private Pilot (rotorcraft)	275.00	110.00	110.00	110.00	-		275.00	357.50	110.00	275.00
Private pilot (balloons and	275.00	110.00	110.00	110.00	-		275.00	357.50	110.00	220.00
Private pilot (aeroplane) and rotorcraft)	330.00	110.00	110.00	110.00	550.00	220.00	275.00	357.50	110.00	550.00
Private pilot (aircraft rating over 5700 kg)	330.00	110.00	220.00	137.50	550.00	220.00	550.00	605.00	110.00	357.50
Commercial Pilot (aeroplane)	687.50	220.00	220.00	137.50	550.00	-	550.00	687.50	110.00	687.50
Commercial Pilot (rotorcraft)	687.50	220.00	220.00	137.50	-	-	550.00	687.50	110.00	687.50
Commercial pilot (aeroplane and rotorcraft)	962.50	220.00	220.00	137.50	550.00	-	550.00	687.50	110.00	825.00
Commercial pilot (balloons)	687.50	220.00	220.00	137.50	-	-	550.00	687.50	110.00	2,750.00
Commercial pilot (airships)	687.50	220.00	220.00	137.50	-	-	550.00	687.50	110.00	275.00
Commercial pilot (gliders)	1,100.00	220.00	220.00	137.50	-	-	550.00	687.50	110.00	275.00
Airline transport pilot	1,100.00	275.00	275.00	137.50	550.00	-	550.00	1,100.00	137.50	687.50
Airline transport pilot (rotorcraft)	1,100.00	275.00	275.00	137.50	550.00	-	275.00	1,100.00	137.50	962.50
Airline transport pilot (aeroplane and rotorcraft)	357.50	275.00	275.00	137.50	550.00	-	550.00	1,100.00	137.50	962.50

Certified Copy	11.00
Student Pilot's License	330.00
Cabin Crew License	550.00
Flight Operations Officer License	550.00
Verification of a foreign license	275.00
Skill Test Approval	220.00
Remotely Piloted Aircraft (RPA):	
• Private	1,000.00
• Commercial	2,500.00
• Corporate	3,000.00
• Temporary (Tourists)	3,500.00
Remarking of Exam	220.00
Designated Examiner (Pilots, Engineers, Cabin Crew, Flight Operations Officer etc.)	2,200.00
Designated Aviation Medical Examiner	2,200.00
Designated Aviation Medical Examiner's Facility Inspection	Outside Gaborone 5,500.00 or 11,000.00 Outside Botswana

<i>Other ratings</i>	<i>Technical examinations</i>	<i>Flight tests</i>	<i>Renewal of rating</i>
Multi-engine landplane	88.00	110.00	137.50
Multi-engine landplane	110.00	137.50	220.00
Assistant flight instructor rating	220.00	220.00	137.50
Flight instructor rating	275.00	220.00	137.50
Authorized examiner rating		137.50	137.50
Towing rating	220.00		
Letter of Support to	3,850.00		
Recruitment of a foreign license holder			
Designated Examiner Check-ride/Observation	11,000.00 in Africa & 49,500.00 Outside Africa		

PART IX

Fees in respect of Air Traffic Controller's license (in Pula)

	<i>License/ Initial issue</i>	<i>Technical examination/ re=examination per subject</i>	<i>Renewal of license or duplicate</i>
Student air traffic controller	275.00	27.50	275.00
Air traffic controller	412.50	27.50	275.00

PART X

AERODROMES Regulatory Charges/Fees

Charge/Fee Category	
Aerodromes (Inspection Fees)	
Existing aerodrome	
Category A	948.75
Category B	948.75
Category C	948.75
Category D	948.75
Category E	948.75
Category BWA, BWB, BWC	4,743.75
Existing helipad	
Category A	948.75
Category B	948.75
Category C	948.75
Category D	948.75
Category E	948.75
Category BWA, BWB, BWC	4,743.75
Intended aerodrome site	
Category A	1,897.50
Category B	1,897.50
Category C	1,897.50
Category D	1,897.50
Category E	1,897.50
Category BWA, BWB, BWC	9,487.50
Intended helipad site	
Category A	1,897.50
Category B	1,897.50
Category C	1,897.50
Category D	1,897.50
Category E	1,897.50
Category BWA, BWB, BWC	9,487.50
Variation/Replacement	
Category A	2,530.00
Category B	1,265.00
Category C	948.75
Category D	632.50
Category E	948.75
BWA	24,035.00
BWB	18,975.00
BWC	15,180.00

PART XI

Fees in respect of aerodromes for Issue or renewal of a license or certificate (in Pula)

<i>License category</i>	<i>Aerodrome description</i>	<i>License/ certification application fees</i>	<i>License/ certification renewal fees</i>
A	Aerodromes intended for handling aircraft operations involving the public transport of passengers, mail or cargo utilizing aircraft not exceeding maximum weight authorized of 21000kg	11,000.00	5,060.00
B	Aerodromes intended for handling aircraft operations involving the public transport of passengers, mail or cargo utilizing aircraft not exceeding maximum weight authorized of 5700 kg	4,400.00	2,530.00
C	Aerodromes intended for handling aircraft operations involving the public transport of passengers, mail or cargo utilizing aircraft not exceeding maximum weight authorized of 3500kg	2,200.00	1,897.50
D	Aerodromes intended for private use utilizing aircraft not exceeding maximum weight authorized of 5700kg	1,650.00	1,265.00
E	Public and Private aerodromes which are available for use by helicopters	1,100.00	948.75
BWA	Available for use by aircraft of maximum certificated take off mass of 80 000 kilograms or more	27,830.00	24,035.00
BWB	Available for use by aircraft of maximum certificated take off mass of 80 000 kilograms	22,770.00	18,975.00
BWC	Available for use by aircraft of maximum certificated take off mass not exceeding 40 000 kilograms	18,975.00	15,180.00

Any costs involved in providing transport for the purpose of inspecting an aerodrome, in connection with its certification and licensing, shall be borne by the holder of the certificate or license of that aerodrome

PART XII

Fees in respect of Obstacle Clearances and Document approvals (in Pula)

Obstacle Clearance	948.75 per Structure
Initial evaluation of each manual/document	440.00
Re-evaluation of each manual/document	110.00
Each manual or document to be approved/accepted by CAAB	220.00

PART XIII

Aviation Security Regulatory Fees/Charges

<i>License category</i>	
Licensing/Certification, Programme Approval	
Security Programmes (Aerodrome Security, Aircraft Operator, Catering Operator, Regulator Agent, Security Training Programmes) Regulations 80 - 85	2,200.00
Late Renewal of Security Programme Regulation 87 (4)	1,650.00
Exemption Fees	5,500.00
Security Screener Certification application fee	550.00
Security Instructor Certification	1,100.00
Security Programme Review and approval	550.00
Amendment of Security Programme per page	550.00
License Renewal	
Exemption Fees	
Security Programme Renewal	2,200.00

Aviation Security Training Organization site inspection and Approval	
(a) Application for approval of aviation security Organization	2,750.00
(b) Amendment of approval of aviation security Organization	5.50
(c) Renewal of aviation security Organization approval	1,650.00

(d) Issuance of an aviation security training organization temporary approval to conduct aviation security training	1,100.00
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PART XIV

ASSO (Air Navigation Services- Inspectorate)

Fee/Charge	
Approval of Air Navigation Service provider	6,325.00
Amendment of approval for Air Navigation Service Provider	110.00
Renewal of approval for Air Navigation Service Provider	6,325.00
Issuing of duplicate approval	132.00
Issuing of copy of register of air navigation services providers approvals	1.76 per page
Amendments of the MANSOPS	3.30 per page

PART XV

Air Service Licensing Fee

	Application Fee	Initial issue	Renewal Fee	Variation Fee
Scheduled Air Services	Pula	Pula	Pula	Pula
Category AC1 Aircraft	2,200.00	5,500.00	5,500.00	2,750.00
Category AC2 Aircraft	1,650.00	4,400.00	4,400.00	2,200.00
Category AC3 Aircraft	1,100.00	3,850.00	3,850.00	1,925.00
Category AC4	550.00	3,300.00	3,300.00	1,650.00
Category HL1 Aircraft	1,100.00	3,300.00	3,300.00	1,650.00
Category HL2 Aircraft	550.00	2,200.00	2,200.00	1,100.00

Non -Scheduled Air Services	Pula	Pula	Pula	Pula
Category AC1 Aircraft	1,100.00	3,300.00	3,300.00	1,650.00
Category AC2 Aircraft	880.00	2,200.00	2,200.00	1,100.00
Category AC3 Aircraft	550.00	1,650.00	1,650.00	825.00
Category AC4	275.00	880.00	880.00	440.00
Category HL1 Aircraft	550.00	1,650.00	1,650.00	825.00
Category HL2 Aircraft	275.00	1,100.00	1,100.00	550.00

General Air Service	Pula	Pula	Pula	Pula
Category AC1 Aircraft	1,100.00	3,300.00	3,300.00	1,650.00
Category AC2 Aircraft	880.00	2,200.00	2,200.00	1,100.00
Category AC3 Aircraft	550.00	1,650.00	1,650.00	825.00
Category AC4	275.00	880.00	880.00	440.00
Category HL1 Aircraft	550.00	1,650.00	1,650.00	825.00
Category HL2 Aircraft	275.00	1,100.00	1,100.00	550.00

Definition of Categories of aircraft

1. AC1- any aircraft, excluding a helicopter, with maximum certificated mass exceeding 20 000kg.
2. AC2 - any aircraft, excluding a helicopter, with maximum certificated mass exceeding 5 700 kg but not exceeding 20 000 kg.
3. AC3- any aircraft, excluding helicopter, with a maximum certificated mass exceeding 2 700 kg but not exceeding 5 700 kg
4. AC4 – any aircraft with a maximum certificated mass of 2 700 kg or less
5. HL1 – any multi-engine helicopter
6. HL2- any single engine aircraft

PART XVI

Terminal Control Charges	
2500kg	US\$3.30
2501 – 5700KG	US\$5.50
5701 -	US\$5.50 + US\$2.20 for every 10 000 kg

PART XVII

Fees for temporary air service permits (in Pula)

<i>Aircraft weight (kg)</i>		<i>Fees in respect of each arrival of aircraft in Botswana (in Pula)</i>
<i>Exceeding (kg)</i>	<i>Not exceeding (kg)</i>	
-	1000	253.00
1000	3000	404.80
3000	5500	632.50
5500	10500	759.00
10500	20500	1,518.00
20500	30500	2,024.00
30500	-	2,024.00 plus 50.60 for each 2000kg or part thereof in excess of 30500 kg

PART XVIII

Aerodrome landing fees (in Pula)

(Classification of aerodromes is given in Part XIV of this Schedule)

Aircraft weight		Single landing fee at		
Exceeding (kg)	Not exceeding (kg)	Class I aerodrome	Class II aerodrome	Class III aerodrome
-	1000	50.60	25.30	25.30
1000	2000	63.25	37.95	30.36
2000	3000	101.20	63.25	50.60
3000	4000	126.50	75.90	63.25
4000	5000	164.45	88.55	75.90
5000	6000	189.75	101.20	88.55
6000	8000	328.90	151.80	139.15
8000	10000	392.15	189.75	164.45
10000	15000	493.35	215.05	189.75
15000	20000	670.45	328.90	290.95
20000	30000	910.80	468.05	366.85
30000	50000	1,163.80	771.65	683.10
50000	70000	1,669.80	1,075.25	885.50
70000	100000	2,239.05	1,378.85	1,265.00
100000	150000	3,377.55	-	-
150000	200000	4,174.50	-	-
200000	250000	5,313.00	-	-
250000	275000	6,451.50	-	-
275000	300000	7,590.00	-	-
300000	350000	8,728.50	-	-
350000	400000	9,867.00	-	-
400000	-	9,867.00 plus 455.00 for each 10000kg above 400000kg	-	-

NB: For charter operators only, they are subjected to pay full amount on the first landing and 50% discounted rate on subsequent landings within 24-hour period

PART XIX

Aircraft parking fees (in Pula)

The following parking fees shall be applicable to aerodromes under class 'I' in Part XIV of this Schedule. The first four hours shall be exempt from payment of parking fees for all aircraft. Parking slots shall be given as directed by air traffic control authorities or the airport manager.

<i>Aircraft weight (in kg)</i>		<i>Fees up to 24 hours in excess of the first four hours</i>
<i>Exceeding (kg)</i>	<i>Not exceeding (kg)</i>	
-	2000	25.30
2000	3000	37.95
3000	4000	63.25
4000	5000	75.90
5000	10000	88.55
10000	20000	113.85
20000	30000	151.80
30000	50000	227.70
50000	75000	303.60
75000	100000	379.50
100000	150000	455.40
150000	200000	531.30
200000	300000	683.10
300000	400000	759.00
400000	-	759.00 plus P113.85 for each 100 000kg or part thereof in excess of 400 001kg.

PART XX

Passenger Service Charges (in Pula)

The following passenger service charges shall be payable by departing passengers. The charge shall be collected by the carrier or operator.

	Amount
International passengers	126.50
Domestic passengers	75.90

PART XXI

Classification of Government aerodromes for the purpose of payment of parking and landing fees.

(Parts XI and XII of this schedule)

<i>Class I aerodrome</i>	<i>Class II aerodrome</i>	<i>Class III aerodrome</i>
Francistown	Ghanzi	Bokspits
Gaborone	Shakawe	Gweta
Maun	Goodhope	Hukuntsi
Kasane	Gumare	Kanye
Selebi Phikwe		Kang
		Makalamabedi
		Motopi
		Mamuno
		Nokaneng
		Nata
		Palapye
		Seronga
		Tsodilo Hills
		Tsabong
		Tsau

PART XXII

Air Navigation Charges

Aircraft weight (in kg)			
Exceeding (kg)	Not exceeding (kg)	En route charge	En route charge, P1 = \$0.1255
-	2500	15.50 USD	15.50
2501	5700	20.65 USD	20.65
5701	-	20.65 USDxDxW	20.65xDxW

Where: P = flat rate in USD as stated in the table or average equivalent Pula at the month of the service provided

D = Distance factor in nautical miles as defined in en route navigation regulation, 1999

W = Weight factor as defined in En route Navigation Regulation, 1999

Considering the special nature of flight operations in the Okavango Delta in respect of light aircraft (2500 kg or less) engaged in tourism operations from Maun or Kasane airports, each round trip shall be counted as one flight for the purpose of calculating En route navigation charges, irrespective of the number of hops or landings made within

PART XXIII

Airport Permits Charges (Aeronautical)

Aviation Security Charges (New)	
Restricted Area Visitor's Permit	275.00 valid for 3 weeks/ 21 days
Restricted Area Identification permit Card	275.00 – Valid for 2 years
Renewal of Restricted Area Identification Permit Card	550.00
Aerodrome security work permit	550.00
Lost & replacement of restricted area identification permit card	880.00
Vehicle Permit Card	770.00
Lost and replacement of Vehicle permit	1,540.00
Renewal vehicle permit card	550.00
Temporary/ Visitors vehicle permit	275.00

Airport Permits Charges (Non-Aeronautical)

Functions held at CAAB Airports	2,500.00
Usage of conference room	500.00
Meet and Greeters	250.00

Exemptions

The following exemptions should be noted;

- Airport tours
- VIP movement facilitators, e.g. Police, DIS, BDF etc.
- Service providers engaged by CAAB
- Persons escorted to restricted areas for VISA, Tax clearance or lost baggage
- Conveyance of human remains or copses

AIRPORT	CHARGE PER HOUR		
	Medical Evacuation	Charter or General Aviation	Schedule
Francistown	815.95	815.96	1,623.70
Ghantsi	111.40	111.39	n/a
Kasane	772.20	772.16	1,579.85
Maun	869.60	869.56	1,677.25
Selibe Phikwe	111.40	111.39	n/a
Sir Seretse Khama International Airport			3,515.20

This AIC supersedes AIC 07/19