



## Civil Aviation Authority of Botswana

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Aeronautical Information Services

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**AIC**  
**13/2018**  
**14<sup>th</sup> September 2018**

### **REVISED SCHEME OF AERONAUTICAL CHARGES**

**(Section 78 (4), Civil Aviation Act, 2011)**

#### **1. Background**

The Aeronautical Charges as published in this AIC shall apply with effect from 01 November 2018.

Following discussions with users of airports and air navigation services in Botswana, the Authority has reviewed the Aeronautical Charges having regard to;

- the cost of modern and improved facilities and value of services;
- the need for gradual future increases in aeronautical user charges;
- prevailing industry practices;
- that these fees and charges will increase by 10% for the next 3 years.

## 2. The Revised Fee Schedule

### PART I

Fees for Certificate of Registration or duplicate (in Pula)

	<i>Not exceeding 5700 kg (weight)</i>	<i>Exceeding 5700 kg (weight)</i>
Application & Issuance of Certificate of Registration		
Private aircraft	506.00	1,012.00
Aerial work	1,472.00	2,944.00
Public transport aircraft	1,610.00	2,800.00
Others	750.00	1,500.00
Inspection of aircraft outside Botswana for registration	10,000.00 (or US\$ equivalent)	15,000.00 (or US\$ equivalent)Africa
Variation or Change of ownership and issue of fresh Certificate of Registration	920.00	1,840.00
Grant of special registration letters	4,600.00	6,900.00
Re-assignment of Registration Marks	2,000.00	3,000.00
Fees payable for each duplicate of certificate of registration	460.00	690.00
Application and Issuance of De-registration certificate		
Private	253.00	506.00
Commercial	805.00	1, 610.00
Other	690.00	1, 380.00
Re-instatement of Certificate of Registration	570.00	570.00
Search and copies of documents/certificate	115.00	115.00
Certified Copy	10.00	10.00

**PART II**

Fees in respect of Air Operator's Certificate (AOC) (in Pula)

Application for an AOC	5,000.00
Grant or renewal of an AOC	75.00 For every 100kg or part thereof of the aggregate
Variation to an AOC	25.00 for every 100kg or part thereof
Simulator inspection for approval	2500.00 (10,000.00 in Africa or 45,000.00 outside Africa)
Fees payable for foreign-registered aircraft operating commercially in Botswana	2,000.00 per month, or part thereof, for an aircraft above 5,700 kg (weight) 1,250.00 per month, or part thereof, for an a
Certified Copy	10.00
Initial evaluation of each	400.00
Re-evaluation of each	100.00
Each manual or document to be approved/accepted by CAAB	200.00

**PART III**

Fees in respect of Certificate of Airworthiness (C OF A) (in Pula)

	<i>Not exceeding 5700 kg (Aircraft Gross Weight)</i>	<i>Exceeding 5700 kg (Aircraft Gross Weight)</i>
1. Issue of Certificate of Airworthiness	230.00 For every 500 kg or part thereof.	345.00 For every 500 kg or part thereof.
2. Renewal / Validation / Variation of Airworthiness	69.00 For every 500 kg or part thereof.	92.00 For every 500 kg or part thereof.
3. Issue of Export C of A	69.00 For every 500 kg or	92.00 For every 500 kg or part
4. Export approval of aeronautical products	460.00	690.00
5. Issue of authorization for aircraft with valid C of A from a foreign State	115.00 For every 500 kg or part thereof.	172.00 For every 500 kg or part thereof.
6. Conversion of foreign C of A	230.00	460.00
7. Issue of Permit to Fly without C of A for Botswana registered	230.00	230.00
8. Renewal of Permit to Fly (A2- registered aircraft)	345.00	345.00
9. Variation of Permit to Fly		345.00
10. Permission to fly foreign-	345.00	1,380.00
11. Issue of Special Flight Permit	230.00	230.00
12. Fees payable for each duplicate C of A, Permit to Fly or Special Flight Permit	460.00	460.00
13. Application for of piston engine Time between Overhaul (TBO) extensions.	3,450.00	3,450.00
14. Fees payable for application to operate Botswana registered aircraft in Botswana	1,150.00	1,150.00

15. Change of C of A category to:		
Private	115.00	115.00
Special	230.00	230.00
Aerial Work	460.00	460.00
Other	230.00	230.00
16. Aircraft Modification or major repair approval/acceptance.	345.00	575.00
17. Search and copies of documents/certificates	115.00	115.00
18. Inspection of aircraft outside Botswana for issue/renewal or C of A, or Export C of A issue	5,000.00 (or US\$ equivalent)	10,000.00 (or US\$ equivalent)

#### **PART IV**

Fees in respect of approval of maintenance organizations (AMO) (in Pula)

	<i>In Botswana</i>	<i>Outside Botswana</i>
Maintenance, repair and overhaul of aircraft not exceeding all up weight (AUW) of 5700 kg	1,000.00	10,000.00 (or US\$ equivalent)
Maintenance, repair and overhaul of aircraft exceeding AUW of 5700 kg	2,000.00	10,000.00 (or US\$ equivalent)
Variation to AMO Certificate	750.00	750.00
Certified Copy		10.00
Initial evaluation of each manual/document		400.00
Re-evaluation of each manual/document		100.00
Each manual or document to be approved/accepted for aircraft		200.00

**PART V**

## Fees in respect of Aviation Training Organisation (ATO) Approval

Application for an ATO Approval	5,000.00
Grant or renewal of an ATO Certificate	75.00 for every 100kg or part thereof of the aggregate weight of all aircraft to be operated under the certificate for a period of one year. (10,000.00 in Africa or 45,000.00 outside Africa)
Variation to an ATO Certificate	25.00 for every 100kg or part thereof
Simulator inspection for approval	2,500.00 (10 000.00 in Africa or 45,000.00 outside Africa)
Fees payable for foreign-registered aircraft operating commercially in Botswana	1,250.00 per month, or part thereof, for an aircraft not exceeding 5700 kg (weight) 2,000.00 per month, or part thereof, for an aircraft not exceeding 5700 kg (weight)
Certified Copy	10.00
Initial evaluation of each manual/document	400.00
Re-evaluation of each manual/document	100.00
Each manual or document to be approved/accepted for aircraft	200.00

## PART VI

### Fees in respect of Aerial Work Operator's Certificate (AWOC) Approval (in Pula)

Application for an AWOC Approval	625.00	Technical examination/ re-examination for grant of licence for aircraft not exceeding 5700 kg (weight)
Issuance of an AWOC Certificate	37.50 for every 100kg or part thereof of the aggregate weight of all aircraft to be operated under the certificate for a period of one year.	Technical examination/ re-examination for grant of licence for aircraft exceeding 5700 kg (weight)
Renewal of AWOC	625.00	Grant of licence or issue of duplicate thereof
Application to amend AWOC	12.50 for every 100kg or part thereof (of the fleet)	Renewal of licence
Replacement of AWOC or Authorisation		Extension of rating included in licence
	312.50	Temporary inspection approval
Certified Copy	10.00	Issue or renewal of certificate of validation in respect of foreign licence
Initial evaluation of each manual/document	400.00	Air law examination for foreign licence holders
Re-evaluation of each manual/document	100.00	
Each manual or document to be approved/accepted by CAAB	200.00	

## PART VII

Fees in respect of aircraft maintenance engineer's licence (in Pula)

Technical examination/ re-examination for grant of licence for aircraft not exceeding 5700 kg (weight)	150.00
Technical examination/ re-examination for grant of licence for aircraft not exceeding 5700 kg (weight)	200.00
Technical examination/ re-examination for grant of licence for aircraft exceeding 5700 kg (weight)	200.00
Grant of licence or issue of duplicate thereof	200.00
Renewal of licence	200.00 per rating
Extension of rating included in licence	200.00
Temporary inspection approval	200.00
Issue or renewal of certificate of validation in	250.00
Air law examination for foreign licence holders	230.00
Certified Copy	200.00
Remarking of Exam	350.00
Letter of Support to Commissioner of Labour for the recruitment of a foreign license holder	150.00



## PART VIII

Fees for flight crew licences (in Pula)

	<i>Technical Examinations</i>				<i>Flight tests</i>			<i>Issue or renewal of licence or duplicate</i>	<i>Additional rating to Licence</i>	<i>Issue or renewal of certificate of validation</i>
	<i>Licence issue</i>		<i>Type rating</i>		<i>Instrument rating (aeroplanes) and rotocraft</i>	<i>IMC Rating (aeroplanes)</i>	<i>Type rating</i>			
	<i>Initial</i>	<i>Re-exam per licence</i>	<i>Initial</i>	<i>Re-exam per licence</i>						
Private Pilot (aeroplanes)	250.00	100.00	100.00	100.00	500.00	200.00	250.00	325.00	100.00	250.00
Private Pilot (rotorcraft)	250.00	100.00	100.00	100.00	-	-	250.00	325.00	100.00	250.00
Private pilot (balloons and	250.00	100.00	100.00	100.00	-	-	250.00	325.00	100.00	200.00
Private pilot (aeroplanes and rotocraft)	300.00	100.00	100.00	100.00	500.00	200.00	250.00	325.00	100.00	500.00
Private pilot (aircraft rating over 5700 kg)	300.00	100.00	200.00	125.00	500.00	200.00	500.00	550.00	100.00	325.00
Commercial Pilot (aeroplanes)	625.00	200.00	200.00	125.00	500.00	-	500.00	625.00	100.00	625.00
Commercial Pilot (rotorcraft)	625.00	200.00	200.00	125.00	-	-	500.00	625.00	100.00	625.00
Commercial pilot (aeroplanes and rotorcraft)	875.00	200.00	200.00	125.00	500.00	-	500.00	625.00	100.00	750.00
Commercial pilot (balloons)	625.00	200.00	200.00	125.00	-	-	500.00	625.00	100.00	2,500.00
Commercial pilot (airships)	625.00	200.00	200.00	125.00	-	-	500.00	625.00	100.00	250.00
Commercial pilot (gliders)	1,000.00	200.00	200.00	125.00	-	-	500.00	625.00	100.00	250.00
Airline transport pilot	1,000.00	250.00	250.00	125.00	500.00	-	500.00	1,000.00	125.00	625.00
Airline transport pilot (rotorcraft)	1,000.00	250.00	250.00	125.00	500.00	-	250.00	1,000.00	125.00	875.00
Airline transport pilot (aeroplanes and rotorcraft)	325.00	250.00	250.00	125.00	500.00	-	500.00	1,000.00	125.00	875.00
Flight radiotelephony operator (general)	200.00	125.00	250.00	-	-	-	-	550.00	100.00	-
Flight radiotelephony operator (restricted)	2,500.00	200.00	-	-	-	-	-	200.00	-	-
Flight radiotelephony operator (temporary)	250.00	200.00	-	-	-	-	-	250.00	-	125.00

Certified Copy	10.00
Student Pilot's License	300.00
Cabin Crew License	500.00
Flight Operations License	500.00
Flight Dispatch License	500.00
Verification of a foreign license	250.00
Knowledge Skill Test Approval	200.00
Remarking of Exam	200.00
Designated Examiner (Pilots, Engineers, Cabin Crew, etc.)	2,000.00
Designated Aviation Medical Examiner	2,000.00
Designated Aviation Medical Examiner's Facility Inspection	Outside Gaborone 5,000.00 or 10,000.00 Outside Botswana

<i>Other ratings</i>	<i>Technical examinations</i>	<i>Flight tests</i>	<i>Renewal of rating</i>
Multi-engined landplane	80.00	100.00	-
Multi-engine landplane	100.00	125.00	125.00
Assistant flight instructor rating	200.00	200.00	200.00
Flight instructor rating	250.00	200.00	125.00
Authorised examiner rating	-	125.00	125.00
Towing rating	200.00		
Letter of Support to recruitment of a foreign license holder	3,500.00		
Designated Examiner Check-ride/Observation	10,000.00 in Africa & 45,000.00 Outside Africa		

## **PART IX**

Fees in respect of Air Traffic Controller's licence (in Pula)

	<i>Licence/ Initial issue</i>	<i>Technical examination/ re-examination per subject</i>	<i>Renewal of licence or duplicate</i>
Student air traffic controller	250.00	25.00	250.00
Air traffic controller	375.00	25.00	250.00

**PART X**

**AERODROMES Regulatory Charges/Fees**

Charge/Fee Category	
<b>Aerodromes (Inspection Fees)</b>	
<b>Existing aerodrome</b>	
Category A	862.50
Category B	862.50
Category C	862.50
Category D	862.50
Category E	862.50
Category BWA, BWB, BWC	4312.50
<b>Existing helipad</b>	
Category A	862.50
Category B	862.50
Category C	862.50
Category D	862.50
Category E	862.50
Category BWA, BWB, BWC	4,312.50
<b>Intended aerodrome site</b>	
Category A	1,725.00
Category B	1,725.00
Category C	1,725.00
Category D	1,725.00
Category E	1,725.00
Category BWA, BWB, BWC	8,625.00
<b>Intended helipad site</b>	
Category A	1,725.00
Category B	1,725.00
Category C	1,725.00
Category D	1,725.00
Category E	1,725.00
Category BWA, BWB, BWC	8,625.00
<b>Variation/Replacement</b>	
Category A	2,300.00
Category B	1,150.00
Category C	862.50
Category D	575.00
Category E	862.50
BWA	21,850.00
BWB	17,250.00

**PART XI**

Fees in respect of aerodromes for Issue or renewal of a license or certificate (in Pula)

<i>Licence category</i>	<i>Aerodrome description</i>	<i>License/ certification application fees</i>	<i>License/ certification renewal fees</i>
A	Aerodromes intended for handling aircraft operations involving the public transport of passengers, mail or cargo utilizing aircraft not exceeding maximum weight authorised of 21000kg	10,000.00	4,600.00
B	Aerodromes intended for handling aircraft operations involving the public transport of passengers, mail or cargo utilizing aircraft not exceeding maximum weight authorised of 5700 kg	4,000.00	2,300.00
C	Aerodromes intended for handling aircraft operations involving the public transport of passengers, mail or cargo utilizing aircraft not exceeding maximum weight authorised of 3500kg	2,000.00	1,725.00
D	Aerodromes intended for private use utilizing aircraft not exceeding maximum weight authorised of 5700kg	1,500.00	1,150.00
E	Public and Private aerodromes which are available for use by helicopters	1,000.00	862.50
BWA	Available for use by aircraft of maximum certificated take off mass of 80 000 kilograms or more	25,300.00	21,850.00
BWB	Available for use by aircraft of maximum certificated take off mass of 80 000 kilograms	20,700.00	17,250.00
BWC	Available for use by aircraft of maximum certificated take off mass not exceeding 40 000 kilograms	17,250.00	13,800.00

***Any costs involved in providing transport for the purpose of inspecting an aerodrome, in connection with its certification and licensing, shall be borne by the holder of the certificate or license of that aerodrome***

## PART XII

### Avsec Regulatory Fees/Charges

<i>Licence category</i>	
<b>Licensing/Certification, Programme Approval</b>	
Security Programmes (Aerodrome Security, Aircraft Operator, Catering Operator, Regulator Agent, Security Training Programmes) Regulations 80 - 85	2,000.00
Late Renewal of Security Programme Regulation 87 (4)	1,500.00
Exemption Fees	5,000.00
Security Screener Certification application fee	500.00
Security Instructor Certification	1,000.00
Security Programme Review and approval	500.00
Amendment of Security Programme per page	500.00
<b>Licence Renewal</b>	
Exemption Fees	n/a
Security Programme Renewal	2,000.00

<b>Aviation Security Training Organisation site inspection and Approval</b>	
(a) Application for approval of aviation security Organisation	2,500.00
(b) Amendment of approval of aviation security Organisation	500.00
(c) Renewal of aviation security Organisation approval	1,500.00
(d) Issuance of an aviation security training organization temporary approval to conduct aviation security training	1,000.00

## PART XIII

### ASSO (Air Navigation Services- Inspectorate)

Fee/Charge	
Approval of Air Navigation Service provider	5,750.00
Amendment of approval for Air Navigation Service Provider	100.00
Renewal of approval for Air Navigation Service Provider	5,750.00
Issuing of duplicate approval	120.00
Issuing of copy of register of air navigation services providers approvals	1.60 per page
Amendments of the MANSOPS	3.00 per page

## PART XIV

### Air Service Licensing Fee

	Application Fee	Initial issue	Renewal Fee	Variation Fee
Scheduled Air Services	Pula	Pula	Pula	Pula
Category AC1 Aircraft	2,000.00	5,000.00	5,000.00	2,500.00
Category AC2 Aircraft	1,500.00	4,000.00	4,000.00	2,000.00
Category AC3 Aircraft	1,000.00	3,500.00	3,500.00	1,750.00
Category AC4	500.00	3,000.00	3,000.00	1,500.00
Category HL1 Aircraft	1,000.00	3,000.00	3,000.00	1,500.00
Category HL2 Aircraft	500.00	2,000.00	2,000.00	1,000.00

Non -Scheduled Air Services	Pula	Pula	Pula	Pula
Category AC1 Aircraft	1,000.00	3,000.00	3,000.00	1,500.00
Category AC2	800.00	2,000.00	2,000.00	1,000.00

Aircraft				
Category AC3 Aircraft	500.00	1,500.00	1,500.00	750.00
Category AC4	250.00	800.00	800.00	400.00
Category HL1 Aircraft	500.00	1,500.00	1,500.00	750.00
Category HL2 Aircraft	250.00	1,000.00	1,000.00	500.00

<b>General Air Service</b>	<b>Pula</b>	<b>Pula</b>	<b>Pula</b>	<b>Pula</b>
Category AC1 Aircraft	1,000.00	3,000.00	3,000.00	1,500.00
Category AC2 Aircraft	800.00	2,000.00	2,000.00	1,000.00
Category AC3 Aircraft	500.00	1,500.00	1,500.00	750.00
Category AC4	250.00	800.00	800.00	400.00
Category HL1 Aircraft	500.00	1,500.00	1,500.00	750.00
Category HL2 Aircraft	250.00	1,000.00	1,000.00	500.00

#### **Definition of Categories of aircraft**

1. AC1- any aircraft, excluding a helicopter, with maximum certificated mass exceeding 20 000kg.
2. AC2 - any aircraft, excluding a helicopter, with maximum certificated mass exceeding 5 700 kg but not exceeding 20 000 kg.
3. AC3- any aircraft, excluding helicopter, with a maximum certificated mass exceeding 2 700 kg but not exceeding 5 700 kg
4. AC4 – any aircraft with a maximum certificated mass of 2 700 kg or less
5. HL1 – any multi-engine helicopter
6. HL2- any single engine aircraft



**PART XV**

<b>Terminal Control Charges</b>	
2500kg	US\$3.00
2501 – 5700KG	US\$5.00
5701 -	US\$5.00 + US\$2.00 for every 10 000 kg

**PART XVI**

Fees for temporary air service permits (in Pula)

<i>Aircraft weight (kg)</i>		<i>Fees in respect of each arrival of aircraft in Botswana (in Pula)</i>
<i>Exceeding (kg)</i>	<i>Not exceeding (kg)</i>	
-	1000	230.00
1000	3000	368.00
3000	5500	575.00
5500	10500	690.00
10500	20500	1,380.00
20500	30500	1,840.00
30500	-	1,840.00 plus 46.00 for each 2000kg or part thereof in excess of 30 500 kg

## PART XVII

Aerodrome landing fees (in Pula)  
(Classification of aerodromes is given in Part XIV of this Schedule)

Aircraft weight		Single landing fee at		
Exceeding (kg)	Not exceeding(kg)	Class I aerodrome	Class II aerodrome	Class III aerodrome
-	1000	46.00	23.00	23.00
1000	2000	57.50	34.50	27.60
2000	3000	92.00	57.50	46.00
3000	4000	115.00	69.00	57.50
4000	5000	149.50	80.50	69.00
5000	6000	172.50	92.00	80.50
6000	8000	299.00	138.00	126.50
8000	10000	356.50	172.50	149.50
10000	15000	448.50	195.50	172.50
15000	20000	609.50	299.00	264.50
20000	30000	828.00	425.50	333.50
30000	50000	1,058.00	701.50	621.00
50000	70000	1,518.00	977.50	805.00
70000	100000	2,035.50	1,253.50	1,150.00
100000	150000	3,070.50	-	-
150000	200000	3,795.00	-	-
200000	250000	4,830.00	-	-
250000	275000	5,865.00	-	-
275000	300000	6,900.00	-	-
300000	350000	7,935.00	-	-
350000	400000	8,970.00	-	-
400000	-	8970.00 plus 414.00 for each 10000kg above 400000kg	-	-

**NB: For charter operators only, they are subjected to pay full amount on the first landing and 50% discounted rate on subsequent landings within 24-hour period**

## PART XVIII

### Aircraft parking fees (in Pula)

The following parking fees shall be applicable to aerodromes under class 'I' in Part XIV of this Schedule. The first four hours shall be exempt from payment of parking fees for all aircraft. Parking slots shall be given as directed by air traffic control authorities or the airport manager.

<i>Aircraft weight (in kg)</i>		<i>Fees up to 24 hours in excess of the first four hours</i>
<i>Exceeding (kg)</i>	<i>Not exceeding (kg)</i>	
-	2000	23.00
2000	3000	34.50
3000	4000	57.50
4000	5000	69.00
5000	10000	80.50
10000	20000	103.50
20000	30000	138.00
30000	50000	207.00
50000	75000	276.00
75000	100000	345.00
100000	150000	414.00
150000	200000	483.00
200000	300000	621.00
300000	400000	690.00
400000	-	690.00 plus P103.50 for each 100 000kg or part thereof in excess of 400 001kg.

## PART XIX

### Passenger Service Charges (in Pula)

The following passenger service charges shall be payable by departing passengers. The charge shall be collected by the carrier or operator.

	Amount
International passengers	115.00
Domestic passengers	69.00

## PART XX

Classification of Government aerodromes for the purpose of payment of parking and landing fees.

(Parts XI and XII of this schedule)

<i>Class I aerodrome</i>	<i>Class II aerodrome</i>	<i>Class III aerodrome</i>
Francistown	Ghanzi	Bokspits
Gaborone	Shakawe	Gweta
Maun	Goodhope	Hukuntsi
Kasane	Gumare	Kanye
SelebiPhikwe		Kang
		Makalamabedi
		Motopi
		Mamuno
		Nokaneng
		Nata
		Palapye
		Seronga
		Tsodilo Hills
		Tsabong
		Tsau

## PART XXI

### Air Navigation Charges

Aircraft weight (in kg)			
Exceeding (kg)	Not exceeding (kg)	Enroute charge	Enroute charge, P1 = \$0.1255
-	2500	14.07 USD	14.07
2501	5700	18.77 USD	18.77
5701	-	18.77 USD*D*W	18.77*D*W

Where: P = flat rate in USD as stated in the table or average equivalent Pula at the month of the service provided

D = Distance factor in nautical miles as defined in en route navigation regulation, 1999

W = Weight factor as defined in Enroute Navigation Regulation, 1999

Considering the special nature of flight operations in the Okavango Delta in respect of light aircraft (2500 kg or less) engaged in tourism operations from Maun or Kasane airports, each round trip shall be counted as one flight for the purpose of calculating Enroute navigation charges, irrespective of the number of hops or landings made within

the Delta.

**Definition of Categories of Aircraft**

1. AC1- any aircraft, excluding a helicopter, with maximum certificated mass exceeding 20 000kg.
2. AC2- any aircraft, excluding a helicopter, with maximum certificated mass exceeding 5 700kg but not exceeding 20 000kg.
3. AC3- any aircraft, excluding a helicopter, with maximum certificated mass exceeding 2 700kg but not exceeding 5 700kg.
4. AC4- any aircraft with maximum certificated mass of 2 700kg or less.
5. HL1- any multi-engine helicopter.
6. HL2- any single engine helicopter.

**PART XXII**

**Airport Permits Charges**

<b>Aviation Security Charges (New)</b>	
Restricted Area Visitor Permit	250.00
Restricted Area ID Card	250.00 – Valid for 2 years
Renewal of Restricted Area Permit	500.00
Restricted Area Permit	500.00
Loss & replacement of Restricted Area Permit	800.00
Vehicle Permit Card	700.00 per Annum
Loss & replacement Vehicle ID Permit	1,400.00

**This AIC supersedes AIC 10/16**