

The Civil Aviation Authority of Botswana (CAAB) is a statutory body mandated to provide safe, regular, secure and efficient use and development of civil aviation in Botswana. **CAAB** invites tenders for the **PROVISION OF CUSTOMS CLEARING, FORWARDING & SHIPPING SERVICE TO CAAB.**

## TENDER NO: CAAB 05/22-23/GEN

### TENDER FOR PROVISION OF CUSTOMS CLEARING, FORWARDING & SHIPPING SERVICE TO CAAB

The tender is open to 100% citizen-owned companies who have the necessary qualifications, background and relevant experience in similar work and should be registered with PPADB for Code 135 Customs Clearing, Forwarding and Shipping Sub Code 01 Customs Clearing, Forwarding and Shipping sub code 01. Companies should have a minimum of three (3) years of relevant experience. The contract duration is twenty-four (24) months. The scope, terms and conditions of the service are given in the Tender Document.

Tender documents may be collected on or after **6<sup>th</sup> September 2022** from the **Chief Procurement's Office at Sir Seretse Khama International Airport, 1st Floor office 1001**, Gaborone between Mondays and Fridays (working days) from **0800 to 1600 hours**.

Tender documents may be obtained on payment of a non-refundable fee of **BWP 500.00 or BWP 250.00 for youth registered companies upon production of identity cards and company documents of Shareholders**. The fee is payable in cash.

Interested bidders may obtain further information relating to the tender and bidding documents during working hours as stated above from: **The Chief Procurement Officer, Tel No. +267 3688200/ +267 3913236 or email ppule@caab.co.bw and copy gkgosiemang@caab.co.bw**

Sealed Tenders clearly marked **TENDER NO: CAAB 05/22-23/GEN -TENDER FOR PROVISION OF CUSTOMS CLEARING, FORWARDING & SHIPPING SERVICES TO CAAB** shall be submitted to: The Chief Procurement Officer, Civil Aviation Authority of Botswana, **Sir Seretse Khama International Airport, 1st Floor Office 1001**, Gaborone, Botswana and should arrive not later than **27<sup>th</sup> September 2022 at 1000 hours** Botswana local time.

Tenders delivered after the deadline on 1000 hours or submitted by facsimile or email will not be accepted. No liability will be accepted by CAAB for loss or late delivery of tender documents.

Tenders shall be opened at **1015 hours** on **27<sup>th</sup> September 2022** at **Sir Seretse Khama International Airport, 1st Floor, Office 1001**, in the presence of bidders or their representatives who choose to attend.

CAAB reserves the right to accept or reject any bid; and is not bound to accept the lowest or any tender or assign reasons for the acceptance or rejection of any bid.

#### Our Vision

To be a world class provider of safe, secure and sustainable aviation services

#### Our Mission

To effectively and efficiently regulate and promote a safe, secure and sustainable aviation industry in line with international standards and norms

#### Our Values

Integrity | Accountability | Collaboration | Customers Focus | Continuous Improvement