



## Civil Aviation Authority of Botswana

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**AIC**  
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### **INTRODUCTION OF ON-LINE FILING OF FLIGHT PLANS BY CIVIL AVIATION AUTHORITY OF BOTSWANA/AIR NAVIGATION SERVICES**

Civil Aviation Authority of Botswana has introduced on-line filing of Flight Plans.

By this AIC, all stakeholders are notified of the Introduction of the On-Line Filing of Flight Plan.

It is available on CAAB Website, the link to be followed is [www.filefpl.caab.co.bw](http://www.filefpl.caab.co.bw)

#### **Steps to access ONLINE FILING OF Flight Plan system.**

1. On the web browser type 'www.caab.co.bw' to access Civil Aviation Authority of Botswana website.
2. On the left side MENU click 'Aeronautical Information Services', a new page will pop up.
3. Within the page there are two (2) options:
  - 3.1 For new users (who didn't register),
    - 3.1.1 Under "Download Flight User Application Form here",
    - 3.1.2 Click "[FPL system Registration Form. Pdf](#)".
    - 3.1.3 Download the form for printing.
    - 3.1.4 Fill the Request Registration form.
    - 3.1.5 Scan the filled form for submission.
    - 3.1.6 Send to the email at the bottom of the form ([aishkama.co.bw](mailto:aishkama.co.bw)) for approval.
    - 3.1.7 If your request is approved, you will receive an email with log in credentials and proceed to LOGIN as below.
  - 3.2 For registered users click the link '[www.filefpl.caab.co.bw/AIM/](http://www.filefpl.caab.co.bw/AIM/)', this will link to the FPL system where your user ID and password will be required to grant access then click Sign in and start filing flight plan proposals.

**This AIC becomes effective immediately and Supersedes AIC 17/2018**