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**AIC**  
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### QUALIFICATION REQUIREMENTS FOR AOC MAINTENANCE PERSONNEL

The following AIC serves to sensitize the industry about the qualification requirements for key management personnel required to assist the AOC to employ the qualified staff that will ensure that AOC holder's fleet is maintained in accordance with the Maintenance Control Manual (MCM).

The AOC regulations stipulate as a requirement that the AOC holder is required to have the following as its key management personnel:

- a. Operations Manager;
- b. Chief Pilot
- c. Safety Manager
- d. Maintenance Manager; and
- e. Chief Inspector.
- f. Quality Manager

A. The minimum qualifications and attributes of a **Safety Manager** shall include —

- (1) broad operational knowledge and experience in the function of the organization including training management, aircraft operations, air traffic management, aerodrome operations and maintenance organization management;
- (2) sound knowledge of safety management principles and practices;
- (3) good written and verbal communication skills;
- (4) Well-developed interpersonal skills;
- (5) Computer literacy;
- (6) Ability to relate to all levels, both inside and outside the organization;

- (7) Organizational ability;
- (8) Ability to work unsupervised;
- (9) Good analytical skills;
- (10) Leadership skills and an authoritative approach; and
- (11) Worthy of respect from peers and management.

B. The minimum entry qualifications for a **Maintenance Manager** are —

- (1) An Aviation Maintenance Technician (AMT) license with airframe and power-plant ratings;
- (2) Three (3) years experience in maintaining the same category and class of aircraft used by the AOC holder including 1 year in the capacity of returning aircraft to service; and
- (3) One (1) year supervisory experience maintaining the same category and class of aircraft used by the AOC holder.

C. The minimum entry qualifications for a **Chief Inspector** are —

- (1) An Aviation Maintenance Technician (AMT) license with airframe and power-plant ratings.
- (2) Three (3) years experience in maintaining the same category and class of aircraft used by the AOC holder including 1 year in the capacity of returning aircraft to service.

D. The attention of the industry is drawn to Airworthiness Advisory Circular – 017 (AAC-017): Personnel Licensing, Qualification and Training Requirements for the qualification requirements of the maintenance certifying staff. Also Airworthiness Advisory Circular -013 (AAC -013): Specialised Maintenance – Welding and Non Destructive Testing; contains information relating to the qualification of specialized engineers.